國立中興大學 學程證明書申請表
Certificate of Completion Application Form

___學年度第_學期　　　　　　　　　　　　　　申請日期：___年__月__日
Academic year, Fall / Spring Semester　　　　　　　　Date: YYYY/MM/ DD

學號 Student ID		姓名 Name		手機 Mobile No.	
學系 Dept.				年級 Grade	
學制 Degree	□學士班 Bachelor Program　　□進修學士班 bachelor program of extension education □碩士班 Master's Program　　□博士班 Ph.D. Program				
學程名稱 Degree program					

	已修習科目 Subjects	學分數 Credits	成績 Grade		已修習科目 Subjects	學分數 Credits	成績 Grade
1				8			
2				9			
3				10			
4				11			
5				12			
6				13			
7				14			

合　計	共修習　　門課程：學分數合計　　學分。

學程召集人審查意見及簽章 Comments and Signature of Program Convener	□該生**已修畢**本學程全部課程。 The student has completed all courses of the program. 　＊請審核學分數及成績是否有誤。＊Please confirm the credits and scores. □該生**已修畢**本學程微學分課程。 The student has completed all courses of the micro program. □該生**未修畢**本學程全部課程。 The student does not complete all courses of the program. **學程辦公室承辦人(分機)：** (Program of Clerk & Tel) **學程召集人簽章：**

註冊組承辦人 Clerk of Division of Registration	註冊組組長 Director of Division of Registration	教務長 Dean of Academic Affairs

備註 Notes：

1. 學生申請學程證明書前，應先申請修習學程獲准，並於註冊組列冊。Before applying for the certificate for completion of the program, students shall ask the approval of the program and be registered by the Division of Registration.

2. 學生於修畢該學程規定修習之全部課程且成績及格獲得應修之學分數後，始可填表申請證明書，**微學分學程僅能於畢業當學期申請。**Before applying for the certificate of completion, students shall complete all courses acquired by the program, pass all taken courses and acquire credits of all taken courses.

3. 學生依其所屬學籍單位，分別向註冊組提出申請。Students shall submit applications to the Division of Registry according to their departments.

4. 申請證書應附歷年成績證明。Students shall provide transcript.